

## Usage Monitor Signup Instructions

Your usage monitoring account measures your daily energy consumption (kWhs) only. The dollar amount reflected daily does not include the Base Access Fee, Miscellaneous Charges (if any) or Taxes.

Step 1

Go to [www.myusage.com](http://www.myusage.com)

MyUsage.com - Windows Internet Explorer

https://www.myusage.com/

MyUsage.com

# MyUSAGE.COM

Powers Awareness

Email

Password

Login

Click here if you [forgot your password](#).

For mobile access use <http://m.MyUsage.com>

**Welcome to MyUsage.com**

Welcome to MyUsage.com, a power awareness program which helps you save money and the environment by promoting energy conservation.

We have found average consumers use less energy if they know how much energy they consume every day rather than waiting to see their energy usage on a month end bill. We believe you too will see energy savings by using MyUsage.com

It's simple...Just like you watch the gas gauge in your car, now you can watch how much electricity you use each day.

Click [here](#) to setup an account with MyUsage.com

MyUsage.com provides two types of accounts:

- [Prepay account](#)
- [Usage Monitor account](#)

Click on Usage Monitor account

Now!

Powered by [www.exceleron.com](http://www.exceleron.com)

Internet 100%

Step 2:

The screenshot shows the MyUsage.com website in a Windows Internet Explorer browser. The browser's address bar displays the URL: <https://www.myusage.com/default.cfm?appPage=Main&appPageScreen=Main&appPageScreenSub=Main&appTransiti>. The page header includes the MyUsage.com logo and the tagline "Powers Awareness".

In the top right corner, there is a login form with fields for "Email" and "Password", and a "Login" button. Below the login form, there is a link: "Click here if you forgot your password." and a note: "For mobile access use <http://m.MyUsage.com>".

The main content area is divided into two columns:

- Usage Monitor Account**
  - View your daily energy usage online at [www.MyUsage.com](http://www.MyUsage.com)
  - Receive daily usage alerts by email
- Prepay Account**
  - May reduce or eliminate deposit requirements
  - May reduce or eliminate disconnect/reconnect fees and late charges
  - View your daily charges online at [www.MyUsage.com](http://www.MyUsage.com)
  - Receive energy usage alerts by:
    - Email
    - Text Message (SMS)
    - Phone Call

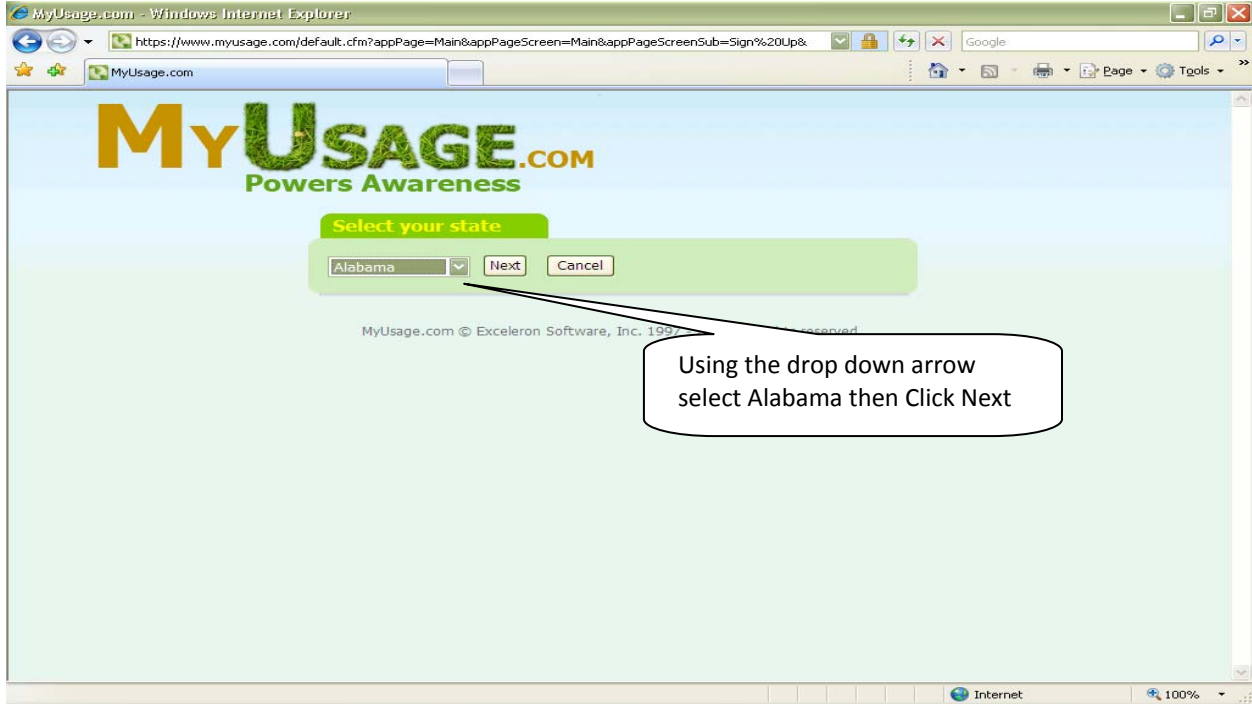
A callout box with the text "Click Here" points to the "Prepay Account" section.

At the bottom of the page, there is a call-to-action: "Interested in setting up an account, [click here.](#)"

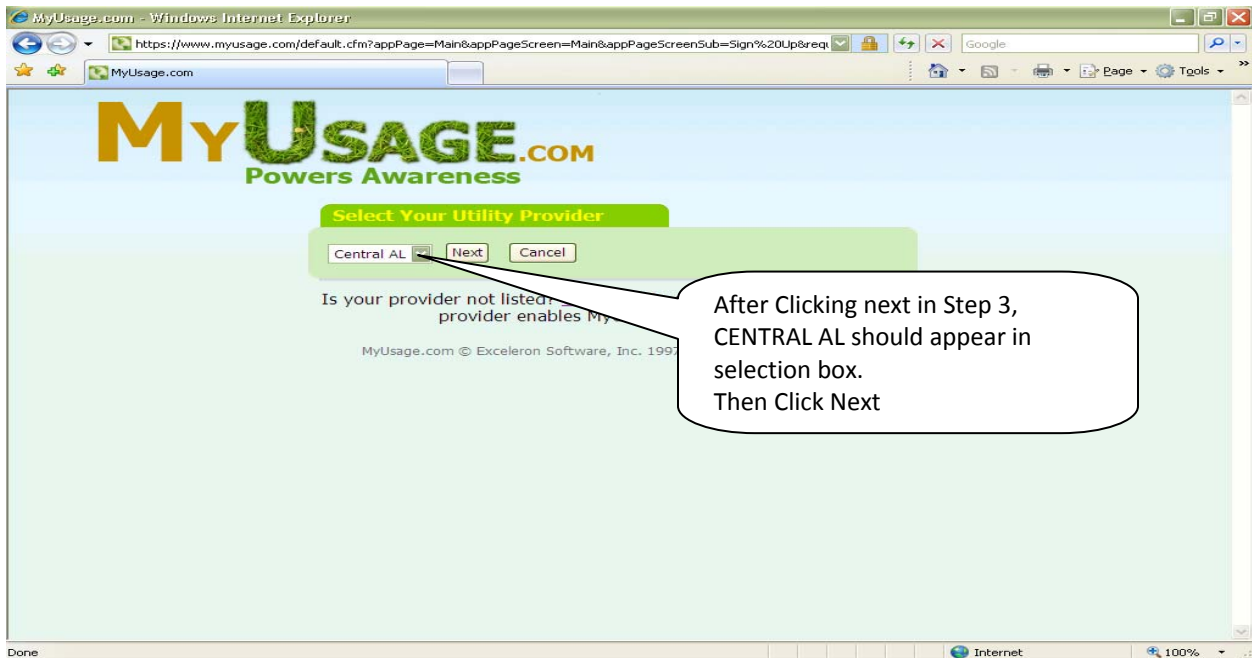
The footer contains the text: "MyUsage.com © Exceleton Software, Inc. 1997 - 2009. All rights reserved."

Step 3:

Select state



Step 4:



Step 5:

Enter email address

The screenshot shows the MyUsage.com website in a Windows Internet Explorer browser. The page features the MyUsage.com logo with the tagline "Powers Awareness". There are two main sections for account creation:

- Usage Monitor Account:** A green box with a title bar. It contains the text: "Enter your email address below and click next to begin the Usage Monitor account setup process." Below this is a text input field and a "Next" button. A callout box points to this field with the text: "Enter your email address then Click Next (This will also be used as your USER NAME)".
- Prepay Account:** A green box with a title bar. It contains the text: "DO NOT ENTER INFORMATION HERE IF YOU HAVE A PREPAID ACCOUNT." Below this is the text: "To be contacted by Central AL to help setup your Prepay account, please enter information below." This section includes four input fields: "Account #", "Name", "Email", and "Phone". At the bottom of this section, it says: "Web sign up request is not enabled for Prepay accounts."

At the bottom of the page, there is a copyright notice: "MyUsage.com © Exceleton Software, Inc. 1997 - 2009. All rights reserved."

Step 6:

Validation code will be emailed



The screenshot shows a web browser window displaying the MyUsage.com website. The page features the MyUsage.com logo at the top, with the tagline "Powers Awareness". Below the logo, there is a green box with the text "Enter the validation code that was emailed to you". Underneath this box is a white input field and a "Next" button. A callout box points to the input field with the text "Enter validation code emailed to you then Click Next". Below the input field, there is a paragraph of text: "You should receive the email with your validation code in several minutes. If not, check your Junk/SPAM folder as the validation email could have been sent there by your email provider." At the bottom of the page, there is a copyright notice: "MyUsage.com © [unreadable] Software, Inc. 1997 - 2009. All rights reserved." The browser's address bar shows the URL "https://www.myusage.com/default.cfm?appPage=Main&appPageScreen=Main&appPageScreenSub=Sign%20Up&req...". The browser's status bar at the bottom shows "Done" and "Internet" with a 100% zoom level.

Step 7:

Enter account and meter numbers

The screenshot shows the MyUsage.com website in a Windows Internet Explorer browser. The address bar displays the URL: <https://www.myusage.com/default.cfm?appPage=Main&appPageScreen=Main&appPageScreenSub=Sign%20Up&req>. The page features the MyUsage.com logo with the tagline "Powers Awareness". A yellow banner indicates "Email Validated". Below this is a green box titled "Enter your account information" containing two input fields: "Account #" and "Meter #", and a "Next" button. A callout box points to the form with the text: "Enter your Central Alabama Account and Meter number here then Click Next". The footer of the page includes the text: "MyUsage.com © [unreadable] Software, Inc. 1997 - 2009. All rights reserved." The browser's status bar at the bottom shows "Done" and "Internet" with a 100% zoom level.

Step 8:

### Activate account

The screenshot shows the 'Complete Setup' page on MyUsage.com. The page title is 'MyUsage.com Powers Awareness'. The main heading is 'Complete Setup'. Below this, a message states: 'JAMES L FARMER, your account information has been validated. In the next process, please create a password and set your alert settings.' The form contains the following fields and options:

- Password:** A text input field with masked characters (dots).
- Password Confirm:** A text input field with masked characters (dots).
- Alert Email:** A text input field containing the email address 'jsmith@coop.caec.com'.
- Usage Information:** A text area stating 'The average usage for your meter from 02/21/2009 - 03/24/2009 is \$4.00.'
- Alert Threshold:** A question: 'Would you like to receive an email when your daily usage is greater than \$5.00?'. Below this are two radio buttons: 'Yes' (selected) and 'No'.
- Daily Usage Alerts:** A question: 'Would you like to receive an email each day with your daily usage amount?'. Below this are two radio buttons: 'Yes' (selected) and 'No'.
- Create Account:** A button at the bottom of the form.

Callout boxes provide the following instructions:

- 'Enter and confirm your password' points to the Password and Password Confirm fields.
- 'Displays email address your alerts (Daily Usage & High Usage) will be sent to' points to the Alert Email field.
- 'This amount is calculated based on your historical usage. You may leave it at this amount or change it to a different amount' points to the \$5.00 threshold value.
- 'Click YES on these questions if you wish to receive these alerts' points to the 'Yes' radio buttons for both alert questions.
- 'After entering the above information click Create Account' points to the Create Account button.

Once you complete the above step you will be taken into your Usage Monitor account.

**\*\*\*If you have multiple accounts you would like to set up in Usage Monitoring, you will need to contact Customer Service (800) 545-5735. The additional account(s) will have to be set up by our Customer Service Representatives.\*\*\***